



# House Moving / House Removal Checklist

## MOVE ON REMOVALS MOVING DAY CHECKLIST

### *Six Weeks To Moving Day*

Task	Notes	Check
Book a furniture removals company		
Book a pack and wrap service if required		
Book storage facilities if required		
If planning to pack items yourself, arrange delivery/ pick-up of boxes. Move On Removals has a wide range of packaging materials to choose from		
Itemise fragile belongings that will require extra care when moving		
Sort through belongings and discard items no longer wanted – donate to charity, give to friends and family or recycle/ throw out		
Start using all opened food products in the fridge and freezer		

### *Two Weeks To Moving Day*

Task	Notes	Check
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Inform relevant organisations of your new address – telephone company, gas and electricity company, water company, bank, internet, superannuation company, your workplace, Foxtel		
Book a cleaning company if required		
Book steam cleaners if required		
Arrange child and pet minding services for moving day		

### ***One Week To Moving Day***

<b>Task</b>	<b>Notes</b>	<b>Check</b>
Redirect mail through Australia Post		
Prepare a package of essentials for the first night in your new home – telephone charger, keys, furniture assembly instructions, remote controls, batteries, torch, toiletries, medication, food, pet food, clothing for the next day, towels, bed linen		
Undertake final inspection of new home		
Prepare a plan of where you would like furniture to be placed in your new home to give to the removalists on moving day		
Arrange collection of keys to your new home		
If renting, ensure lease is signed and bond and first month's rent paid		

### ***One Day To Moving Day***



Task	Notes	Check
Arrange parking for the removalists trucks/ vans at both your old and new homes		
If you have booked packing and wrapping services, packers will arrive to box up your home – leave out any items that you will require or those that will be required on moving day		
If packing items yourself, being wrapping and packing to ensure moving day is smooth and hassle-free. Label all boxes with black marker		

### ***Moving Day***

Task	Notes	Check
Disassemble furniture if you can before the removalists arrive to make the move quicker		
Collect keys for your new home		
Ensure utilities have been disconnected in your old home		
Check your house for any leftover items as the moving truck is being packed to ensure nothing is left behind, including all cupboards and storage spaces		
Give your removalists clear instruction as to where you would like furniture to be placed in your new home		
Raise any queries/ issues you have with the removalists at the completion of unloading		
Enjoy your new home		